



Health/Safety Plan for Summer Camp

June 9, 2020

St. John's considers it a blessing and a privilege to serve our children and families. We are committed to providing the same loving, safe, learning environment for our children this summer.

To that end, we have developed the following plan for opening our program on July 6th in the midst of the ongoing COVID-19 situation. Based on the recommendations from the CDC, Jefferson county health officials, and our own health committee, we are making some modifications to our program in the following areas:

- Implementing social/physical distancing strategies
- Implementing screening procedures upon arrival
- Modifying drop off and pick up procedures
- Intensifying cleaning and sanitizing efforts

Social/Physical Distancing Strategies

- Only St. John's staff will be allowed beyond the front desk. **Parents will drop off in the school lobby and may not come into the building past the lobby area.**
- As possible, classes will be held in the Cafeteria, Music Room, and lower level classrooms to maximize space and allow us to best control cleaning of materials and equipment.
- As possible, daily group activities will be altered to accommodate social distancing.
- As possible, each age group of children will be separated into different rooms.
- As possible, playground times will be staggered and groups will be spread out.
- Bed rolls will be spaced out as much as possible and children laid head to toe.

Screening children and staff

All children and staff will be screened upon arrival. Children and staff who have a fever of **100.0** or above or other signs of illness will not be admitted to the program on that day. Parents must be on alert for signs of illness in their children and **must** keep them home when they are sick. Even if the child does not have a fever, but they appear sick (cough, runny nose, etc.) the Camp Director will be in contact with parents to determine the child's attendance for that day or days thereafter.

- Staff will wear a mask when taking temperatures. We ask that parents wear masks when bringing in and picking up students from care.
- Staff will make a visual inspection of the child for signs of illness, which could include flushed cheeks, rapid or difficulty breathing (without recent physical activity), fatigue, or

extreme fussiness, and confirm that the child is not experiencing coughing or shortness of breath.

- Staff will take the child's temperature using a non-contact, infrared thermometer.
- The thermometer will be cleaned with an alcohol wipe (or isopropyl alcohol on a cotton swab)
- Staff will assist/guide the students in washing hands or using hand sanitizer before entering the classroom.
- After screening children, staff will remove and discard PPE, and wash hands with soap and water.

Drop-off/Pick-up Procedures

- Drop off will occur between 8:00 a.m. and 9:00 a.m. If circumstances are such that you will arrive after 9:00 a.m. please notify the office.
- Pick Up – Campers can be picked up from the school lobby or if students are outside, from the outdoor classroom gate. Please remain at the front desk or outside the gate and your child and their belongings will be brought to you.

Cleaning and Disinfecting

We will continue to follow health standards for cleaning, sanitizing, and disinfecting especially surfaces and objects (e.g. toys and games) that are frequently touched. This also includes regular cleaning of objects/surfaces such as doorknobs, light switches, classroom sink handles, countertops, tables, chairs, cubbies, and playground structures.

Cleaning and Sanitizing Toys

- Toys that cannot be cleaned and sanitized will not be used.
- Cloth toys will not be used.
- Toys that children have placed in their mouths or that are otherwise contaminated by bodily fluids will be set aside until they are cleaned and sanitized.
- When possible, we will place sturdy toys in our mechanical dishwasher.
- Staff will not share toys with other classrooms, unless they are cleaned and sanitized before being moved to another classroom.
- Children's books, like other paper-based materials such as mail or envelopes, are not considered a high risk for transmission and do not need additional cleaning or disinfecting procedures.

Nap Items

- Only bring nap items (bed roll) that can be washed. No stuffed animals will be allowed. Bedding will be sent home weekly for laundering.
- Nap Mats will be kept in individually labeled bags and stored in the classroom.

Needs of a Child

We know it is important to hold and comfort crying, sad, and/or anxious children. When helping, guiding, or holding/touching young children:

- Staff and children should bring multiple changes of clothes in the event of fluid contamination.
- Staff will engage in proper hand hygiene if they come into contact with bodily fluids.
- Staff will change the child's clothes and their own clothes if they have come into contact with bodily fluids.
- Any contaminated clothes will be placed in a plastic bag for laundering at home.

Healthy Hand Hygiene

Staff will wash hands with soap and water and will assist children in doing the same. Alcohol-based hand sanitizers can be used with campers if soap and water are not readily available. Children will be supervised if they use hand sanitizer to prevent ingestion.

All children and staff will engage in hand hygiene at the following times:

- Arrival to the center and after breaks
- Before and after preparing food or drinks
- Before and after eating or handling food, or feeding children
- After using the toilet or helping a child use the bathroom
- After coming in contact with bodily fluid
- After playing outdoors
- After handling garbage

Food Preparation and Meal Service

- Students will bring their own lunch, snacks, and water bottle. **Drinking fountains will not be in operation.** Students can fill water bottles at filling stations. Lunch and snacks may occur outside. As possible, students will be socially distanced while they eat lunch and snacks. Any cooking activities would involve prepackaged individualized items.

Illness in the Program

- Staff will be vigilant for symptoms of personal illness and will stay in touch with the Director if or when they start to feel sick.
- Staff will notify the Director immediately if a child appears ill.
- We will use the *library* to isolate sick children or staff. Sick children will be given a disposable mask to wear until they are picked up.
- Parents will be informed immediately of an illness. Please have an emergency plan to be able to pick up your child immediately.

- We will follow CDC guidelines to clean and disinfect surfaces in the isolation room after the sick child or staff have gone home.
- Sick children and staff will not return to the program until they have met the criteria to discontinue home isolation.

If COVID-19 is confirmed in a child or staff member we will:

- Contact Jefferson County Health Department for further directives regarding Program operation.
 - Inform families via email/text about any confirmed cases in our program.
 - Close off areas used by the person/student who is sick.
 - Open doors and windows to increase air circulation in the affected areas.
 - Wait up to 24 hours, or as long as possible, to allow respiratory droplets to settle before cleaning and disinfecting.
 - Clean and disinfect all areas used by the person who is sick, such as offices, bathrooms, and common areas.
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We will continue to monitor our Health and Safety plan and we reserve the right to make appropriate changes as needed. We will inform parents of any significant changes to our plan.

We are grateful for the opportunity to continue our mission of ***Loving and Leading all to Jesus*** in our SJL Camp Wildcat summer program. If you have any questions or concerns, please contact:

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